



គ្រឹះស្ថានប្រកួតប្រជែង អភិវឌ្ឍន៍សេដ្ឋកិច្ចជនបទកម្ពុជា

CBIRD Micro Finance Co., Ltd

#715, Group 6, Rumchek 4 Village, Sangkat Ratanak, Battambang City,
Battambang Province, Cambodia.

Tel: (855)53 953 044, E-mail: cbirdhq@yahoo.com, Website: www.cbird.com.kh

Cambodian Business Integrated in Rural Development (CBIRD) MFI, established in 2000, is a Licensed Micro-Finance Institution aimed to *participate in the government strategic plan for the implementation of poverty reduction by means of income and employment generation*. CBIRD is currently providing the financial service in 5 provinces to the potential poor farmers, small and medium enterprises of over 2,668 clients in the remote and urban areas.

Position: Assistant IT Project Manager one year contract (1 position), Head Office (Battambang).

Salary: \$300-\$600 (This position is needed urgently)

Responsibilities:

1. Analyzes and develops all software programs (Accounting, Admin-HR, mobile phone applications, etc.), and prepare documentation for all project requirements.
2. To plan how work is to be carried out to meet targets of the project or team task.
3. Reports to the IT Manager of the project progress
4. Code, test, troubleshoot and maintain programs utilizing the appropriate hardware, database and programming technology.
5. Performs research on all user requirements for program users and prepare software programs according to required business specifications and monitor effective performance on all software tests and recommend improvements to same.
6. Analyzes all test results for various programs and resolve all issues in same and prepare reports to be presented to management for all programs.
7. Develops and maintains all user manuals according to guidelines and perform research on all application development process for various software products and provide support to all procurement process and schedule all improvements on software applications.
8. Collaborates with network administrators and provide subject matter expertise to resolve all issues and enhance all software systems and recommend changes to programs if required.
9. Investigates all root causes if issues and recommend appropriate preventative and corrective actions and provide continuous improvement and perform tests on all programs and documents all tests and results.
10. Designs solutions to resolve all complex business issues and document all complex programs.
11. Designs and implements all test plans for programs and prepare tests cases for same and provide training to all programmers and analysts and provide support to all research processes.
12. Writes and maintains programming documentation.
13. Documents programming problems and resolutions for future reference.

14. Maintains quality assurance in all software to maintain optimal quality and manage multiple IT projects
15. Other duties as assigned.

Requirements:

1. Bachelor degree of Computer Science.
2. At least four years of relevant experience in Application Development, Programming, Web Design, Analysis and Develop Data Base (Web base).
3. Skilled in PHP, My SQL, Java, HTML, CSS, JavaScript, XML, and Dreamweaver.
4. Some experience with application development on Andriod or iOS mobile platforms is preferred
5. Knowledge of Micro Finance or Banking Sector.
6. Good understanding of financial accounting principles and Accounting Information System of Microfinance or Banking is preferred.
7. Some knowledge of programming interfaces with mobile phone platforms preferred.
8. Good written and spoken English and Khmer
9. Honest, hardworking, healthy, high responsibility and be able to work independently.

Compensation & Other benefits

CBIRD provides candidates a competitive salary based on education, experiences, and capacity. We offer annual salary increase plus other benefits such as annual incentive, bonus, medical allowance, study incentive, other training courses and good working condition with other human resource policies paralleling to Cambodian Labor Law.

How to apply

Interested candidate should submit CV and Cover letter with recent photo, degrees certified by the municipal or provincial hall, a copy of population ID card, certificate of birth, and family book to any branch offices or at Head Office: #715, Group 6, Rumchek 4 Village, Sangkat Ratanak, Battambang City, Battambang Province, Cambodia.

Tel.: +855 53 953 044 (office)

Email: cbirdhq@yahoo.com

Website: www.cbird.com.kh

Deadline: 5 February 2012

Only shortlisted candidates will be contacted by phone, the submitted documents will NOT be returned.